

Ref. No: -MITADTU/Reg./2022-23/012

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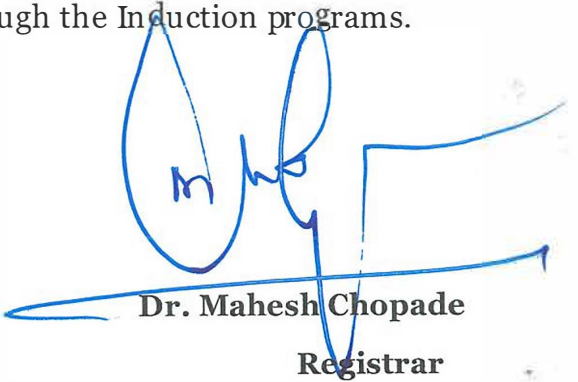
CONSTITUTION OF MONITORING COMMITTEE FOR STUDENTS' CODE OF CONDUCT

MIT-ADT University requires all students to act as responsible citizens and members of a higher education academic community. Each student should know, observe, abide by, and adhere to the University's Student Code of Conduct, rules, and regulations. Students must comply with all policies applicable to conduct in the classroom as well as University-sponsored activities. The University has made this Code of Conduct, and its other policies and procedures, available to its students. Upon enrolling in the University, students are automatically placed under the guidelines, rules and regulations established by the College. Students are responsible for familiarizing themselves with all policies and procedures affecting them.

A committee is formed with a purpose to monitor the students' behavior as per the code of conduct. The structure of the constituted committee is as under:

Sr. No.	Name	Designation
01	Dr. Ramchandra Pujeri, Dean MITADTU	Chairman
02	Dr. Rajani Sachdeva	Member
03	Dr. Ujjwal Mishra	Member
04	Dr. Anjali Bhoite	Member
05	Shri. Pradeep Kulkarni	Member Secretary

The committee will continuously monitor the behavior of students adhering to the code of conduct and will impose necessary actions through discussions in the meetings of the committee for the Period 15th July 2022 to 30th June 2025. Also, the committee will ensure that the dissemination of the Code of conduct is effectively done by all the schools for every newly admitted student every year through the Induction programs.



Dr. Mahesh Chopade
Registrar

CC to: All Committee members

MIT Art, Design and Technology University, Pune

7th Meeting of the Monitoring Committee on Code of Conduct of Students

Held on 20th February 2024

Minutes of the Meeting

The 7th Meeting of the Monitoring Committee on Code of Conduct of Students was held on 20th February 2024 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean Faculty of Computer Science & Information Technology, and was attended by the following members: -

1. Rajani Sachdeo, Director,
School of Computing - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 7th Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 18th September 2023**

The Member Secretary read the minutes of the 6th meeting of the Monitoring Committee on Code of Conduct of Students held on 22nd December 2023. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss the cases received from various Institutes regarding the breach of Code of Conduct by the students.**

The Member Secretary apprised the meeting that there were a few cases regarding breaches of the Code of Conduct by the students. They are analyzed and sorted according to their type and nature and are placed before the members of the committee for consideration and necessary action.



Members went through the cases one by one, and it was found that the cases were regarding copying during examinations and copying of homework assignments and term papers. Also, some students were found using unauthorized material during the examinations and some students were signing another student's name on the assignment, etc. Since all these cases were related to the Examination Department, it is recommended to forward them to the Controller of Examination for further necessary action.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

MIT Art, Design and Technology University, Pune
6th Meeting of the Monitoring Committee on Code of Conduct of Students
Held on 22nd December 2023
Minutes of the Meeting

The 6th Meeting of the Monitoring Committee on Code of Conduct of Students was held on 22nd December 2023 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean Faculty of Computer Science & Information Technology, and was attended by the following members: -

1. Rajani Sachdeo, Director,
School of Computing - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 6th Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 18th September 2023**

The Member Secretary read the minutes of the 5th meeting of the Monitoring Committee on Code of Conduct of Students held on 18th September 2023. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss the report of the seminar drive conducted in each Institute regarding the motivation of the students to follow the code of conduct.**

The Member Secretary apprised that a seminar on the code of conduct of the students was conducted in each school to motivate the students to follow the code of conduct. Member Secretary further informed that the maximum number of students at each school attended the seminar. For this purpose, a group of teaching and non-teaching staff of the respective schools were



nominated to conduct the seminars and also there was a student representative to coordinate the activity.

All the members noted the initiative taken for the promotion of the code of conduct amongst the students by conducting seminars in each school.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

MIT Art, Design and Technology University, Pune

5th Meeting of the Monitoring Committee on Code of Conduct of Students

Held on 18th September 2023

Minutes of the Meeting

The 5th Meeting of the Monitoring Committee on Code of Conduct of Students was held on 20th September 2023 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean Faculty of Computer Science & Information Technology, and was attended by the following members: -

1. Rajani Sachdeo, Director,
School of Computing - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 5th Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 19th May 2023**

The Member Secretary read the minutes of the 4th meeting of the Monitoring Committee on Code of Conduct of Students held on 19th May 2023. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss the planning of a seminar drive at each Institute regarding the motivation of the students to follow the code of conduct.**

The Chairman suggested that for the successful implementation of the code of conduct in every school/institute, it is proposed to plan a seminar drive at each school/institute so that students get motivated to follow the code of conduct. Dr. Anjali Bhoite suggested that seminars should be conducted by the Heads of the Institute of the respective schools according to their




schedule and apart from this, every school should take initiative for the promotion of the code of conduct through seminars, workshops, or special lectures by the experts, etc.

All the members agreed upon the suggestion given by Dr. Bhoite and accordingly, it was decided by the Chairman that Dr. Ujjwal Mishra should take taken initiative in this regard.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

MIT Art, Design and Technology University, Pune

4th Meeting of the Monitoring Committee on Code of Conduct of Students

Held on 19th May 2023

Minutes of the Meeting

The 4th Meeting of the Monitoring Committee on Code of Conduct of Students was held on 19th May 2023 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean Faculty of Computer Science & Information Technology, and was attended by the following members: -

1. Rajani Sachdeo, Director,
School of Computing - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 4th Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 7th December 2022**

The Member Secretary read the minutes of the 3rd meeting of the Monitoring Committee on Code of Conduct of Students held on 7th December 2022. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss the cases received from various Institutes regarding the breach of Code of Conduct by the students.**

The Member Secretary apprised the meeting that a few cases were reported by security guards regarding breaches of the Code of Conduct by the students. They are analyzed and sorted according to their type and nature and are placed before the members of the committee for consideration and necessary action.




Members went through the cases one by one, and it was found that most cases were regarding Identity Cards viz. unable to produce identity cards by the students, refusing to produce identity cards, or some of the students having identity cards of other students, etc. Also, there were cases like rash driving on the campus etc.

After thorough discussion, it was decided in the meeting that all these cases should be referred to the Disciplinary Committee of the respective schools to take proper action against the students who have breached the code of conduct of the University.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

MIT Art, Design and Technology University, Pune
3rd Meeting of the Monitoring Committee on Code of Conduct of Students
Held on 7th December 2022
Minutes of the Meeting

The 3rd Meeting of the Monitoring Committee on Code of Conduct of Students was held on 7th December 2022 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean Faculty of Computer Science & Information Technology, and was attended by the following members: -

1. Rajani Sachdeo, Director,
School of Computing - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 3rd Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 10th October 2022**

The Member Secretary read the minutes of the 2nd meeting of the Monitoring Committee on Code of Conduct of Students held on 10th October 2022. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss and approve the constitution of school-level monitoring committees on code of conduct.**

The Member Secretary informed that due to limitations of the members of the existing committee, it is proposed to constitute school-level monitoring committees to supervise and monitor the proper implementation of the code of conduct by the students in the respective schools. These school-level committees will ensure that the code of conduct is being followed by every student and if there are any discrepancies found in the implementation and




or breach of code by the students, then these committees will refer such cases to the Disciplinary Committee of the respective schools to take proper action against the student who breaches the code of conduct.

Members agreed upon the suggestion given by the Member Secretary, and it was decided to constitute school-level monitoring committees to monitor and supervise the proper implementation of the code of conduct in the respective schools.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

MIT Art, Design and Technology University, Pune
2nd Meeting of the Monitoring Committee on Code of Conduct of
Students

Held on 10th October 2022

Minutes of the Meeting

The 2nd Meeting of the Monitoring Committee on Code of Conduct of Students was held on 10th October 2022 at 11.00 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean of Student Affairs, and was attended by the following members: -

1. Rajani Sachdeo, Dean,
School of Engineering - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 2nd Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

1. **To discuss and approve the minutes of the last meeting held on 18th July 2022**

The Member Secretary read the minutes of the 1st Meeting of the Monitoring Committee on Code of Conduct of Students held on 18th July 2022. He said that the said minutes were already circulated to all the members and the same were approved by the members.

2. **To discuss and approve the presentations for dissemination of the Code of Conduct in the Induction programs of the Institutes for the newly admitted students, every year and through the seminar presentations to be conducted at Department levels.**

Dr. Anjali Bhoite, I/C Principal suggested presenting the code of conduct in the induction programs of the institutes so that newly admitted students get



an exact idea about the rules and regulations of the university, code of conduct, dos and don'ts while studying in the institutes, etc. Dr. Bhoite also suggested that seminars should be conducted in every school/institute regarding awareness of the code of conduct.

Members agreed upon the suggestion given by Dr. Bhoite, and accordingly, it was decided that the proposal should be given to the Management regarding the inclusion of presentation of dissemination of the code of conduct in the induction programs every year. Also, seminars are to be conducted at the school/institute level for the students on the awareness of the code of conduct.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.


Pradeep Kulkarni
Member Secretary



MIT Art, Design and Technology University, Pune

1st Meeting of the Monitoring Committee on Code of Conduct of Students

Held on 18th July 2022

Minutes of the Meeting

The 1st Meeting of the Monitoring Committee on Code of Conduct of Students was held on 18th July 2022 at 11.30 AM in the MANET Conference Room, 1st Floor MANET Building, MIT-ADT University, Rajbaug Campus, Loni Kalbhor, Pune

The meeting was chaired by Dr. Ramchandra Pujeri, Dean of Student Affairs, and was attended by the following members: -

1. Rajani Sachdeo, Dean,
School of Engineering - Member
2. Dr. Anjali Bhoite, I/c. Principal,
School of Food Technology - Member
3. Dr. Ujjawal Mishra, Professor,
MIT College of Management - Member
4. Pradeep Kulkarni, Assistant
Registrar - Member Secretary

The Chairman welcomed all the members to the 1st Meeting of the Monitoring Committee on Code of Conduct of Students. The Chairman invited the Member Secretary to further take the proceedings to the meeting.

Item-wise agenda of the meeting was then taken up for discussion which follows:

- 1. To discuss the awareness of the Student Code of Conduct Policy in various schools/departments of the university.**

The Member Secretary apprised the meeting that the Code of Conduct Policy 2021 has been circulated to every HoI and Administrative staff of the respective schools/department of MIT-ADT University.

- 2. To discuss whether to involve student representatives in the working of the monitoring committee.**

The Chairman asked members about the involvement of the student representative in the working of the monitoring committee. Dr. Rajani Sachdeo suggested that initially, it is not worth involving student representatives in the monitoring committee since there are no such cases received for the breach of code by the students. If there are more cases received, then we should think about it.



3. **To discuss the preparation of Standard Operating Procedures (SOP) for monitoring the Code of Conduct for Students.**

The Chairman informed that the university has prepared a Code of Conduct for the students and the same is self-explanatory about dos and don'ts and also included disciplinary actions for the misconduct to be taken. Hence, no separate SOP is required to be prepared. The Chairman further said that if we conduct seminars & workshops for the students on the code of conduct then students will understand the ethics of the code properly.

Members agreed upon the suggestion of the Chairman, and it was decided that no separate SOP was required to be prepared.

Since there were no other points/items for discussion, the meeting was concluded with a vote of thanks to the Chair.




Pradeep Kulkarni
Member Secretary

Ref. No: -MITADTU/Reg./2022-23/013

Date: 14/07/2022

CONSTITUTION OF MONITORING COMMITTEE FOR CODE OF CONDUCT FOR TEACHERS AND ADMINISTRATIVE STAFF

Upon joining the University, each employee should know, observe, abide by, and adhere to the University's Code of Conduct, rules, and regulations. The University has made this Code of Conduct, and its other policies and procedures, available to its staff.

The roll and responsibilities of the Teachers and the Administrative staff, along with the Guidelines on the Dress code are defined and explained in detail on the following aspects.

For Teachers:	For Administrative staff:
Teachers and their responsibilities Teachers and the students Teachers and colleagues Teachers and authorities Teachers and non-teaching staff Teachers and Guardians Teachers and society	Administrative staff and their responsibilities Administrative staff and the students Administrative staff and colleagues Administrative staff and authorities Administrative staff and teaching staff Administrative staff and guardians Administrative staff and society

A committee is formed with a purpose to monitor the working of the staff as per the code of conduct for Staff. The structure of the constituted committee is as under:

Sr. No.	Name	Designation
01	Dr. Anant Chakradeo, Pro-V.C. MIT ADTU	Chairman
02	Dr. Priya Singh	Member
03	Dr. Sameeran Walwekar	Member
04	Dr. Sujit Dharmapatre	Member
05	Shri. Vishant Chimate	Member Secretary

The committee will monitor working of the teachers and administrative staff adhering to the code of conduct and will impose necessary actions through discussions in the meetings of the committee for the period 15th July 2022 to 30th June 2025. Also, the committee will ensure that the dissemination of the Code of conduct is effectively done by all the schools for the staff through the Staff Orientation Programs.




Dr. Mahesh Chopade
Registrar

CC to: All Committee members

Monitoring Committee on Code of Conduct of Staff and Faculty Members

Minutes of the Meeting

Day & Date: Thursday, 11th January 2024

Venue: Office of the Pro VC.

The meeting of the Monitoring Committee on Code of Conduct of Staff and Faculty Members was conducted on Thursday, 11th January 2024 under the Chairmanship of Dr. Anant Chakradeo.

Following members were present for the meeting:

1. Dr. Anant Chakradeo
2. Dr. Priya Singh
3. Dr. Sameeran Walvekar
3. Dr. Sujit Dharmapatre
4. Shri. Vishant Chimate

The following business was transacted.

The meeting was commenced with the well come remark by Chairman. After this one-by-one agenda items were taken for the discussion.

Agenda Item No. 1:

Review of the last meeting.

Discussion:

Review of the last meeting was taken.

Resolution:

The minutes of the last meeting were read and finalized.

Agenda Item No. 2:

To discuss and finalized the activities to be organized in an odd semester of A.Y. 2024-25 related to the orientation and awareness on code of conduct for faculty and staff.

Discussion:

Discussion was conducted on the activities to be organized in an odd semester of A.Y. 2024-25 related to the orientation and awareness on code of conduct for faculty and staff.

Resolution:

It is decided to include the presentation regarding dissemination of code of conduct in the University Faculty Induction Program and respective Deans, Directors, HoIs shall be asked to conduct orientation and awareness programs on code of conduct for faculty and staff at school level.

Any other:

Superannuation of member of the committee, Dr. Sameeran Walvekar on 31st January 2024.

Discussion:

Dr. Sameeran Walvekar, one of the members of this committee is superannuating on 31st January 2024. Chairman and all other committee members appreciated the contribution of Dr. Sameeran Walvekar to this committee and wish for good health and happy life after retirement.

Resolution:

It is decided to replace Dr. Sameeran Walvekar by any other faculty as member of this committee. This will be communicated to the Registrar Office for further necessary action.

The meeting ended with thanks to the Chair and vice versa.

Name	Designation	Signature
Dr. Anant Chakradeo Pro-Vice Chancellor	Chairman	
Dr. Priya Singh	Member	
Dr. Sameeran Walvekar	member	
Dr. Sujit Dharmapatre	Member	
Shri. Vishant Chimate	Member Secretary	



Monitoring Committee on Code of Conduct of Staff and Faculty Members

Minutes of the Meeting

Day & Date: Friday, 6th January 2023

Venue: Office of the Pro VC.

The meeting of the Monitoring Committee on Code of Conduct of Staff and Faculty Members was conducted on Friday, 6th January 2023 under the Chairmanship of Dr. Anant Chakradeo.

Following members were present for the meeting:

1. Dr. Anant Chakradeo
2. Dr. Priya Singh
3. Dr. Sameeran Walvekar
3. Dr. Sujit Dharmapatre
4. Shri. Vishant Chimate

The following business was transacted.

The meeting was commenced with the well come remark by Chairman. After this one-by-one agenda items were taken for the discussion.

Agenda Item No. 1:

To take the review of the last meeting held.

Discussion:

The review of the last meeting was taken.

Resolution:

The minutes of the last meeting were read and finalized.

Agenda Item No. 2:

To review and discuss regarding any violation of code of conduct and recommendations of action.

Discussion:

Chairman briefed the meeting that no case of violation of code of conduct is reported.

Agenda Item No. 3:

To discuss, notify and disseminate the standard code of conduct for faculty and staff on the university website.

Discussion:

The members of the committee urged that the all faculty and staff should be made aware of the standard code of conduct by the various ways. One of it is to upload the code of conduct on the university website.

Resolution:

It is decided to upload the standard code of conduct on the university website.

The meeting ended with thanks to the Chair and vice versa.

Name	Designation	Signature
Dr. Anant Chakradeo Pro-Vice Chancellor	Chairman	
Dr. Priya Singh	Member	
Dr. Sameeran Walvekar	member	
Dr. Sujit Dharmapatre	Member	
Shri. Vishant Chimate	Member Secretary	



Monitoring Committee on Code of Conduct of Staff and Faculty Members

Minutes of the Meeting

Day & Date: Wednesday, 02nd August 2023

Venue: Office of the Pro VC.

The meeting of the Monitoring Committee on Code of Conduct of Staff and Faculty Members was conducted on Wednesday, 02nd August 2023 under the Chairmanship of Dr. Anant Chakradeo.

Following members were present for the meeting:

1. Dr. Anant Chakradeo
2. Dr. Priya Singh
3. Dr. Sujit Dharmapatre
4. Dr. Sameeran Walvekar
5. Shri. Vishant Chimate

The following business was transacted.

The meeting was commenced with the well come remark by Chairman. After this one-by-one agenda items were taken for the discussion.

Agenda Item No. 1:

Review of the last meeting.

Discussion:

Review of the last meeting was taken.

Resolution:

The minutes of the last meeting were read and finalized.

Agenda Item No. 2:

To include the presentation regarding dissemination of code of conduct in the University Faculty Induction Program.

Discussion:

Dr. Sujit Dharmapatre expressed that the presentation regarding dissemination of code of conduct shall be included in the University Faculty Induction Program. All committee members accepted the same.

Resolution:

It is decided to include the presentation regarding dissemination of code of conduct in the University Faculty Induction Program.

Agenda Item No. 3:

To conduct seminar presentations at institute / department level.

Discussion:

Dr. Sameeran Walvekar stated that the seminar presentations at institute / department level shall be conducted once in a academic year.

Resolution:

It is decided that the seminar presentations at institute / department level shall be conducted once in a academic year.

The meeting ended with thanks to the Chair and vice versa.

Name	Designation	Signature
Dr. Anant Chakradeo Pro-Vice Chancellor	Chairman	
Dr. Priya Singh	Member	
Dr. Sameeran Walvekar	member	
Dr. Sujit Dharmapatre	Member	
Shri. Vishant Chimate	Member Secretary	



Monitoring Committee on Code of Conduct of Staff and Faculty Members

Minutes of the Meeting

Day & Date: Wednesday, 20th July 2022

Venue: Office of the Pro VC.

The meeting of the Monitoring Committee on Code of Conduct of Staff and Faculty Members was conducted on Wednesday, 20th July 2022 under the Chairmanship of Dr. Anant Chakradeo.

Following members were present for the meeting:

1. Dr. Anant Chakradeo
2. Dr. Priya Singh
3. Dr. Sujit Dharmapatre
4. Shri. Vishant Chimate

Leave of Absence

Dr. Sameeran Walvekar requested for leave of absence, accordingly Chairman of the Committee granted the leave to Dr. Walvekar.

The following business was transacted.

The meeting was commenced with the well come remark by Chairman. He briefed about the objectives of the committee. After this one-by-one agenda items were taken for the discussion.

Agenda Item No. 1:

To conduct the awareness programme regarding the Code of Conduct among Faculty & Staff Members.

Discussion:

Dr. Priya Singh apprised the committee regarding the conduct of awareness programme to the committee members. She briefed the committee about the necessity of conduct of such programmes. All committee members accepted the same.

Resolution:

It is decided to conduct the awareness programme in the 2nd or 3rd week of August 2022.

Agenda Item No. 2:

Whether to establish school level committees to monitor the code of conduct of faculty and staff.

Discussion:

Dr. Sujit Dharmapatre raised the question about whether to establish school level committees to monitor the code of conduct of faculty and staff. Committee members present for the meeting expressed their views in this regard.



Resolution:

It is decided that instead of the establishment of school level monitoring committees, the School Coordinator (s) shall be appointed.

The meeting ended with thanks to the Chair and vice versa.

Name	Designation	Signature
Dr. Anant Chakradeo Pro-Vice Chancellor	Chairman	
Dr. Priya Singh	Member	
Dr. Sameeran Walvekar	member	
Dr. Sujit Dharmapatre	Member	
Shri. Vishant Chimate	Member Secretary	

